



AOC Newsletter

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"NEW" eTranscripts Enhancements!

We are pleased to announce the following enhancements to E-Transcripts:

- When adding transcripts, **partial case numbers** are now accepted (i.e. 788 will be accepted as well as 000788 in the Case Number field of the Add Case Information screen).

Add Case Information

☐ Add Cases Manually

Enter SJIS Case Number: 0100 CC 2008 788 00 Go

City Type Year CaseNumber Dec



- A transcript can be marked as **URGENT** via the urgent flag on the dashboard. The URGENT icon is located between the Post and Delete (X) icons.

- If a transcript is marked as Urgent, the system now highlights the transcript in color on the dashboard (Pink if marked by AOC and Purple if marked by DOC) and an email will be sent to both the DOC and AOC users. In addition, **Urgent transcripts** will ALWAYS display above any other transcripts on the Dashboard.

Pending	County	Case #	Defendant Name	Post Date	Journal	PDF	POST	URGENT
77000000000000000000	Test-County	77000000000000000000	ESSEX TAMMY	04/16/2008(JJ)				

Transcripts Returned	County	Case #	Defendant Name	Post Date	Judge Name	Journal	PDF	POST	URGENT
77000000000000000000	Test-County	77000000000000000000	ESSEX TAMMY	04/16/2008(JJ)					

- DOC Users have the ability to mark a transcript as **PRINTED** via the printed flag on the dashboard (*visible to DOC users only*). Therefore, DOC will no longer manually move accepted transcripts to Archives to indicate the transcript has been printed on their side. DOC will use the new "printed" button instead. Accepted transcripts will be automatically transferred to Archives every 14 days.

Transcripts Accepted

Transcript #	County	Case #	Defendant Name	Post Date	Judge Name	Journal	PDF	Ref Transcript	Printed
00002884	Jefferson-Birmingham	0100CC2000000456500		10/02/2007 (DU)					

- Victim Tab Changes:** "12 or under" has been changed to "11 or under"; "Age" has been changed to "Age at Offense".

Age at Offense: 11 or under? ☐ Yes ☐ No

Technology Tip

In Microsoft Outlook, setup a Rule to move frequent emails to a specific folder for easy organization. To Do This click Tools > Rules and Alerts > New Rule > then select the best parameters to fit your particular needs. For help setting up Rules in Microsoft Outlook, contact [PCHelpDesk](mailto:PCHelpDesk@alacourt.gov) at 1-866-954-9411 Option 1, then Option 1.

Lawyer Joke

Q: What's the difference between a good Lawyer and a bad Lawyer?

A: A bad Lawyer can let a case drag out for several years. A good Lawyer can make it last even longer...
<http://www.lawlaughs.com/index.html>

Reminder! For Judges and JAs

Please remember that the AlaCourt login has changed for Judges and JAs. The new login to AlaCourt is <https://v2.alacourt.com/ajs.htm> and it requires your Windows username & password.



We are pleased to report that as of May 2008, over 773,000 eCitations have been issued in the State of Alabama...



New Imagistics Printers Installed

If you previously had an Imagistic 5520 and have upgraded to the new 6030 Imagistic Printers, PC HelpDesk will need to upgrade the printer driver as well. The old driver may work but could cause font distortions and spacing issues with the new printer. To have the new driver loaded, please contact the PC HelpDesk at 1-866-954-9411 Option 1, then Option 1 or email us at PCHelp@alacourt.gov.



Questions or Comments? Email: Newsletter@AlaCourt.gov or call [IT Support](tel:1-866-954-9411) at 1-866-954-9411 Option 1, then Option 5.